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AGREEMENT NO. USZA22-02-D-0014	003		2002May31 DEC81021080100					_						
S. ISSUED BY		CODE	USZA22	7. A	ADMINISTERED BY CODE \$1109A									
U.S. SPECIAL OPERATIONS COMMAND/SOAL-K					DCMA CLEARWATER 9549 KOGER BLVD. GADSEN BLDG., SUITE 200 ST. PETERSBURG FL 34615-4822 8. DELIVERY FOB X DEST OTHER (See Schedule if other									
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7701 TAMPA POI MACDILL AFB FL		BELLEVUE NE 68005-1920 IDENTIFICATION NUMBERS IN BLOCKS 1 AND 2.												
l6. DELIVER	Ч/ χ Т	his delivery orde	er/call is issued on an	other Govt. ag	ency or in accordance	with and subj	ect to terms aw	i conditions	of above number	red conti	act			
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36. I certify this acco	ount is corre	ct and proper	for payment.				OMPLETE ARTIAL				5. BILL OF I			
DATE		SIGNATURI	E AND TITLE OF	CERTIFY	ING OFFICER	l l	NAL							
37. RECEIVED AT	38.	RECEIVED	ВҮ		E RECEIVED (YYMMMDD)	40. TO'L CON	AL ITAINERS	41. S/R	ACCOUNT N	NO. 4	42. S/R VOUCHER NO.			

DD Form 1155, JAN 1998 (EG)

PREVIOUS EDITION MAY BE USED.

Sverdrup Technology Unified and Special Operations Group

Price Proposal - SOCS CORB Support

CLIN 0006 Labor (FFP)	4	МО	\$6,370.30 \$25,481.20
CLIN 0002 Materials (Cost Reimbursable)	1	LO	\$50.00
CLIN 0003 Local Travel (Cost Reimbursable)	1	LO	\$85.00
CLIN 0007 Technical Data	. 1	LO	NSP
Grand Total			\$ 25,616.20

SPECIAL INSTRUCTIONS

All deliverables under this task order which are not clearly called out in the statement of work with specific performance requirements shall be issued to the contractor's Task Leader in the form of a written document issued by the Contracting Officer Representative (COR). The contractor shall document performance, hours, and costs, and the date of delivery of the draft or final deliverable in accordance with the contract data requirements listing.

ACCOUNTING AND APPROPRIATION DATA

AA:

9720100.56SFSC2 52SF LSH310 010000 59200 012415 525700 F25700

AMOUNT: \$25,616.20

DEC81021080100

STATEMENT OF WORK - CORB (PG 1 OF 3)

1.0. OBJECTIVE.

The objective of this statement of work is to provide business operations support, security support, for the Command Operations Review Board (CORB)

- 2.0. APPLICABLE DOCUMENTS.
- 2.1. The documents identified in the basic contract SOW apply to the work to be performed.
- 2.2. Other Documents that apply to the work to be performed:
 - 2.2.1. Security Classification Guides (provided by CORB)
 - 2.2.2. National Industrial Security Program Operating Manual (NISPOM), dated Jan 95
 - 2.2.3. NISPOM Supplement, dated Feb 95
 - 2.2.4. Overprint to the NISPOM, dated Jan 98
 - 2.2.5. USSOCOM 380-1, Information Security Program Manual, dated Jun 98
 - 2.2.6_{(b)(2)High}
 - 2.2.7 (b)(2)High

3.0. ADMINISTRATIVE/SECURITY SUPPORT REQUIREMENTS.

- 3.1. The contractor shall be required to use some or all of the following hardware/software in the performance of this effort and shall be proficient in the use thereof:
 - a. IBM Personal Computer (PC)-compatible computers and associated peripheral hardware
 - b. MS DOS, Microsoft Windows, Microsoft Windows NT Server and Workstation, and Microsoft Exchange Mail
 - c. Microsoft Office Suite (Word, Excel, Access, Outlook)
 - d. Symantec FormFlow
 - e. Claris FileMaker Pro
 - f. McAfee Antivirus
- 3.2. The contractor shall have a solid understanding of all facets of (b)(2)High

 (b)(2)High

 The contractor shall attend training on evolving(b)(2)High

 disciplines and new/updated hardware and software, per tasker.

3.3.	(b)(2)High

(b)(2)High Functions include:

STATEMENT OF WORK - CORB (PG 2 OF 3)

3.3.1.	The contractor shall maintain (b)(2)High and ensure all transactions are logged into the Control System.
3.3.2.	The contractor shall maintain a receipt suspense system.
3.3.3.	The contractor shall maintain a record of all (b)(2)High (b)(2)High
3.3.4.	The contractor shall maintain fax logs.
3.3.5.	The contractor shall maintain hardcopy and automated centralized files of classified program documents that allow rapid location, identification, and retrieval of documents and CORB information.
of USSOCO	ontractor shall provide CORB access to an existing automated centralized file OM-related program facilities that allows rapid location and identification of less, addresses, points of contact, and telephone numbers.
3.5. The co	ontractor shall conduct a(b)(2)High
(b)(2)Hiah (b)(2)High	IAW CDRL
A001.	
3.6. The co	ontractor shall coordinate and document meetings. IAW CDRL A002.
CORB doc security pro documenta	ontractor shall organize, update, and maintain a master library consisting of suments. This effort shall include systematically archiving DoD 5000 series ogram management documentation (A)(2)High correspondence), studies, and reports over the period of performance.
3.8. The c Manuals, a	ontractor shall review and analyze messages, letters, DoD Directives, DoD and informational publications.
3.9. The c	ontractor shall maintain and update the centralized [task] suspense list.
centralized retrieval of include sys	contractor shall provide CORB access to hardcopy and automated if files of program accesses that allow rapid location, identification, and personnel security information and CORB information. This effort shall stematically archiving and quick retrieval of Program Access Requests, indoctrination Agreements, and master access lists for all programs.
3.11. The personnel	contractor shall research, prepare, and maintain documentation required for (b)(2)High

STATEMENT OF WORK - CORB (PG 3 OF 3)

- 3.12. Government Furnished Facilities and Equipment.
- 3.12.1. The government will provide one workstation (work space, desik, and chair) in (b)(2)High
- 3.12.2. The government will provide the contractor access to equipment consisting of: facsimile machines, computer systems (Server, CPUs, printers, printer spooler, scanner, CRTs), shredder, copier, and red and black telephones.
- 3.13. Travel. The contractor will travel to technical meetings, briefings, and training to support classified programs. Contractor will travel to maintain control of classified material.
- 3.14. Contractor Reporting. The contractor shall report in accordance with the contract. The contractor will provide reports to include all activities, travel, materials, and labor hours expended. IAW CDRL A003.
- 4.0. <u>ACCEPTANCE</u>. The Government Performance Monitor located in the CORB will do acceptance of all deliverables and services performed under this task order.
- 5.0. SECURITY. The above effort requires contractor(b)(2)High

DEPARTMENT OF DEFENSE CONTRACT SECURITY CLASSIFICATION SPECIFICATION

(The requirements of the DoD Industrial Security Manual apply to all security aspects this effort.)

2. THIS SPECIFICATION IS FOR: (X and complete as applicable)

a. PRIME CONTRACT NUMBER

USZA22-02-D-0014 Task Order 0003 b. SUBCONTRACT NUMBER Task Order

1. CLEARANCE A	ND SAFEGUARDIN	1G
pects of		90° 11
		23.44
THIS SPECIFICATION IS: (X a	nd complete as appli	icable)
a. ORIGINAL (Complete date in	n ali cases)	020404
b. REVISED (Supersedes all previous specs)	Revision No.	Date (YYMMDD)
c. FINAL (Complete Item 5 in al	Il cases)	Date (YYMMDD)
ES, complete the following		
_ (Preceding Contract Number) is trans	ferred to this follow-on cor	ntract
es, complete the following:		ear.
ne classified material is authorized fo	r the period of	
b. COGNIZANT SECURITY	Y OFFICE (Name Aridre	ess, and Zip Code)
	hamby round	· · · · · · · · · · · · · · · · · · ·
Defense Security Service		
Southeastern Region 2300 Lake Park Drive, Suite 2	250	
Smyrna GA 30080-7606	= -	
b. COGNIZANT SECURIT	Y OFFICE (Name, Addr.	ess, and Zip Code)
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Field Office		
P.O. Box 254036	3	
Patrick, AFB FL 32925-0036	-	· · · ·
ral Office (SADOO) (CODD)		N. App.
ral Office (SAPCO) (CORB)		N40 -
PERFORMING THIS CONTRACT	F, THE CONTRACTOR	R WILL: YES NO-
ACCESS TO CLASSIFIED INFORMA	ATION ONLY AT ANOTHE	<u></u>
TRACTOR'S FACILITY OR A GOVERN	NMENT ACTIVITY	

c. SOLICITATION OR OTHER NUMBER DUE DATE (YYYYMMDD) Χ USZA22-01-R-0012 NO If YES, YES 4. IS THIS A FOLLOW-ON CONTRACT? Classified material received or generated under NO If Yes, c YES 5. IS THIS A FINAL DD FORM 254? retention of the cla In response to the contractor's request dated 6. CONTRACTOR (Include Commercial and Government Entity (CAGE) Code) b. CAGE CODE NAME, ADDRESS, AND ZIP CODE 096A3 Sverdrup Technology, Inc. 5340 W. Kennedy Blvd, Suite 300 Tampa, FL 33609

ACTUAL PERFORMANCE

NAME, ADDRESS, AND ZIP CODE

7. SUBCONTRACTOR

b. CAGE CODE

b. CAGE CODE

9. GENERAL IDENTIFICATION OF THIS PROCUREMENT

Provide specialized Security Support to USOCOM Special Access Program Central C

10. THIS CONTRACT WILL REQUIRE ACCESS TO:
a. COMMUNICATIONS SECURITY (COMSEC)
INFORMATION
b. RESTRICTED DATA
c. CRITICAL NUCLEAR WEAPON DESIGN INFORMATION
d. FORMERLY RESTRICTED DATA
e. INTELLIGENCE INFORMATION
f. SPECIAL ACCESS INFORMATION
g. NATO INFORMATION
h. FOREIGN GOVERNMENT INFORMATION
i. LIMITED DISSEMINATION INFORMATION

1. IN PER HAVE AC CONTRA

RECEIVE CLASSIFIED DOCUMENTS ONLY

RECEIVE AND GENERATE CLASSIFIED MATERIAL

i. FABRICATE, MODIFY, OR STORE CLASSIFIED HARDWARE

PERFORM SERVICES ONLY

HAVE ACCESS TO U.S. CLASSIFIED INFORMATION OUTSIDE THE U.S., PUERTO RICO, U.S. POSSESSIONS AND TRUST TERRITORIES BE AUTHORIZED TO USE THE SERVICES OF DEFENSE TECHNICAL INFORMATION CENTER (DTIC) OR OTHER SECONDARY DISTRIBUTION

CENTER 1. REQUIRE A COMSEC ACCOUNT

HAVE TEMPEST REQUIREMENTS

HAVE OPERATIONS SECURITY (OPSEC) REQUIREMENTS

k. BE AUTHORIZED TO USE THE DEFENSE COURIER SERVICE

OTHER (Specify)

k. OTHER (Specify) See Item 13

j. FOR OFFICIAL USE ONLY INFORMATION

12. PUBLIC RELEASE. Any information (classified or unclassified) p	d for public release by appropriate U.S. Government authority. Proposed public
releases shall be submitted for approval prior to release.	Through (Specify)
DURING DELEASE OF SAR INFORMATION RELATIVE TO THIS CONT	RACT IS NOT AUTHORIZED FOR PUBLIC RELEASE. RELEASE OF ANY OTHER.
MATERIAL RELATIVE TO THIS CONTRACT MUST BE APPROVED BY	THE COR & USSOCOM PUBLIC AFFAIRS OFFICE.
To the Directorate for Freedom of Information and Security Review, Office	e of the Assistant Secretary of Defense (Public Affairs)* for review.
* In the case of non-DoD Hear Agancies, requests for discinsure shall be	submitted to that agency eded for this classified effort is identified below. If any difficulty is encountered in
	The state of the s
AA ADDITIONAL SECURITY	
14. ADDITIONAL SECURITY	
the state of the s	at itself, or provide an appropriate statement, which identifies the additional
15. INSPECTIONS. Elements of this contract are outside the inspection respon	nsibility of the cognizant security office.
	
(If Yes, explain and identify specific areas or elements carved out and the	ne activity responsible for inspections. Use Item 13 if additional space is needed.)
n / Occupits Complete in religion of of	inequation responsibility within USSOCOM owned or operated facilities. Activities and
facilities, the contractor's collateral classified operations will be under the	e Security Cognizance of the OSSOCOM Security Management Smooth Security Management Smooth Security Management
46 CONTRICATION AND SIGNATURE Security requirements state	ed herein are complete and adequate for safeguarding the oldsomes invertible
to be released or generated under this classified effort. All question	ins shall be referred to the official flamed below.
a. TYPED NAME OF CERTIFYING OFFICIAL b. TITLE	c. TELEPHONE (Include Area Code)
	_
	have.
d. ADDRESS (Include Zip Code)	17. REQUIRED DISTRIBUTION
7701 TAMPA POINT BLVD	X a. CONTRACTOR
MACDILL AFB, FL 33621-5323	b. SUBCONTRACTOR
	x c. COGNIZANT SECURITY OFFICE FOR PRIME AND SUBCONTRACTOR
	BUT ADMINISTRATION
e. SIGNATURE	D. U.S. ACTIVITY RESPONSIBLE FOR OVERSEAS SECURITY ADMINISTRATION
e. SIGNATUHE	D. U.S. ACTIVITY RESPONSIBLE FOR OVERSEAS SECURITY ADMINISTRATION E. ADMINISTRATIVE CONTRACTING OFFICER
e. SIGNATUHE	THE SOUTH OTHER OFFICER

CONTRAC	/1	Data Ita						the time				
Public reporting burden for this collection of information is estimated to average 110 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden or any other aspect of this collection of information, including suggestions for reducing this burden, to Department of Defense, Washington Headquarters Services, information, including suggestions for reducing this burden, to Department of Defense, Washington Headquarters Services, Directorate for information Operations and Reports, 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-United the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. 4302, and to the Office of Management and Budget, Paperwork Reduction Project (0704-0188), Washington, DC 20503. Please DO NOT RETURN your form to either of these addresses. Send completed form to the Government Issuing Contracting Office for the Contract/PR No. Listed in Block E.												
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